St Andrew's Parish, Clarkson

53 Belleville Gardens
Clarkson, WA 6030
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Duty of Care Statement

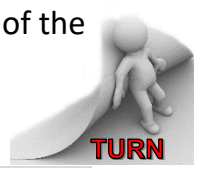
for the Parish Religious Education Program

The Parish of Saints Andrew, Clarkson, has a duty of care to children attending the after-School Parish Religious Education Program @ the Parish Church.

Your child/ren's safety and well-being are most important, and we seek your support and cooperation.

We advise you therefore, that:

- Classes commence at 3.45pm and finish at 4.45pm.
- **SUPERVISION** will be provided for **ten minutes** before and **ten minutes** after PREP classes**.**
- All children must be **DROPPED OFF AND PICKED UP** promptly within these times. It is the responsibility of parents to drop off and pick up their child/ren.
- Children will need to be dropped off to the church @ Belleville Garden Road, Clarkson and picked from the church area in order to ensure their safety.
- Should you **ARRIVE BEFORE 3.35PM**, it is your responsibility to supervise your child/ren.
- If you are **DELAYED IN PICKING UP YOUR CHILD/REN**, then you should make alternative arrangements or contact us.
- Only those **CARE GIVERS YOU PERMIT** to collect your child/ren, listed on your **ENROLMENT FOR PARISH RELIGIOUS EDUCATION PROGRAM**, will be allowed to collect your child/ren. It is a legal requirement that the child/ren cannot be collected from PREP by anyone not on the list.
- It is your responsibility to ensure that your **CHILD ATTENDS ALL CLASSES**. If your child/ren is **UNABLE TO ATTEND A CLASS**, then you need to notify the Catechist Coordinator or the Class Catechist beforehand.
- As a **SAFETY PRECAUTION**, please follow the signs on the parish grounds and do not stop to drop off/pick up on the run. All children must be collected by an adult and they will not be permitted to walk to the car in the car park.
- Our Parish Catechist are Volunteers and deserve respect and cooperation at all times.
- All catechists are volunteers and have a current Working with Children Check.
- Your **CHILD/REN'S PHOTO** & **VIDEO** may be taken at special events or in the classroom and this will be used within the Parish community and for possible publication including displays and Parish webpage, Parish Notice Board and @ the Catholic Education Office.
- Your **CHILD/REN'S NAME** may be printed in the Parish Bulletin, sacramental booklet of the weekend of their receiving this sacrament and for possible publication including displays and Parish webpage.



- It is your responsibility to inform us of any **FOOD ALLERGIES** as we have doughnuts donated from doughnut King each week.
- It is your responsibility to ensure that your **CHILD/REN WILL ATTEND** the Commitment Mass, Workshop and Rehearsal prior to the celebration of the Sacrament.
- All information collected by St Andrew's Parish, Clarkson, Western Australia is treated **CONFIDENTIALLY** and will not be used for any other purpose but Parish needs. The Parish will not disclose your information to any third party.
- In Cases of a **MEDICAL EMERGENCY** like illness or accident, your child/ren may receive medical treatment, administered where considered necessary, by a suitably qualified medical practitioner and/or hospital. Parish of St Andrew, Clarkson therefore, will be not responsible for the costs of any medical or dental attention or treatment administered to your child/ren in such an event nor will it be responsible directly or indirectly for any act or omission of any medical or dental practitioner or medical officer attending or treating your child/ren.
- In case of a **MEDICAL EMERGENCY IN CLASS**, the numbers on your enrolment form will be contacted.
- In cases of emergency the Catechist Coordinator can be contacted @ 0407 441720 or the Parish 9407 7512.

Fr Darek Krysztalowicz SDS
Parish Priest

Tammy Sparks
St Andrews PREP Catechist Coordinator

I/We the undersigned have read and understood the Duty of Care statement.

_____
Parent's/Guardian's Full Name:

_____
Parent's/Guardian's signature:

Date: _____/_____/_____

_____
Parent's/Guardian's Full Name:

_____
Parent's/Guardian's signature:

Date: _____/_____/_____