



ST ANDREW'S CATHOLIC PARISH, CLARKSON

PASTORAL PLAN 2024 - 2025

OUR MISSION

We are a growing Catholic community
from diverse backgrounds, cultures and countries;
therefore, we strive to foster
a welcoming, respectful and caring community
inclusive of all peoples.

OUR VISION

Inspired by St Andrew the Apostle, our Patron,
we endeavour to bring the community together
as one family,
where Jesus is truly present and experienced.

**EMBEDDED IN OUR MISSION ARE THE
FOLLOWING PRIORITIES:**

1. Hospitality	2. Liturgy & sacraments	3. Catechesis/faith formation	4. Parish ministries
5. Social activities	6. School partnerships	7. Safeguarding	8. Pastoral care

PRIORITY AREA 1: HOSPITALITY
Ensuring that people feel welcome and accepted

Strategy 1.1
Provide opportunities for people to meet and know each other

ACTIONS (HOW)	WHO	WHEN	MEASURABLES
Offer Morning Tea each month following the Family Mass	Social Committee (Veronica Scully)	1 st Sunday of each month, after 10.00am Mass	Actioned and going

Strategy 1.2
Maintain an attractive and inviting environment

Attend to the gardens and grounds	Armando Romanelli	Ongoing	Actioned
Provide a roster for volunteers to maintain the church in a clean and tidy way	Gail Finch	Ongoing	Actioned
Keep church foyer inviting and aesthetically pleasing	Parish Secretary (Tanya Vandermark) Parish Priest (Fr Darek)	Ongoing	Actioned

PRIORITY AREA 2: LITURGY & SACRAMENTS
Planning and preparing the sacramental celebrations

Strategy 2.1
Promote parish and community engagement

ACTIONS (HOW)	WHO	WHEN	MEASURABLES
Plan, prepare and coordinate liturgies for significant occasions	Liturgy Committee (Iwona Kazmierczak) PPC Liturgy link person	In conjunction with the Church's liturgical seasons	Actioned
Trial an adjustment of times for Masses on Sundays	Parish Priest PPC	Trial changes: <ul style="list-style-type: none"> from 7.30 to 8.00 am from 9.00 to 10.00 am 	Feedback from members of the parish

Strategy 2.2
Enhance weekly liturgies through active participation

Coordinate Acolytes for weekly liturgies	Errol Raftos	Ongoing	Actioned
Coordinate volunteers for Readers/Proclaimers of the Word	Sandra Long)	Ongoing	Actioned
Coordinate Altar Servers for weekly liturgies	Tony Summers	Ongoing	Actioned

Strategy 2.3
Enhance weekly liturgies with music & singing

Coordinate and prepare choirs for each of the weekly Masses, honouring different traditions and cultures, with the exception of 8.00 am Sunday Mass	Vigil Choir (Paulette Pettitt) African Choir (Munashe Chaita) Filipino Choir (Nancy Enriquez)	Saturday, 6.00 pm Sunday, 10.00 am Sunday, 5.00 pm	Actioned
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Strategy 2.4			
Encourage family participation in regular liturgies			
Facilitate a liturgy focused on families (parents & children) on a regular basis	Tanya Vandermark	Sunday 10.00 am Mass	Actioned
Support the development of a 'Children's Choir' for the weekly 'Family Mass'	Tanya Vandermark	Sunday 10.00 am Mass	Actioned
Strategy 2.5			
Provide liturgies for significant cultural occasions			
Celebrate NAIDOC Week, making use of resources provided by the Australian Catholic Bishops through the National Aboriginal TSI Catholic Council	Liturgy Committee (Iwona Kazmierczak)	NATSI Sunday (1 st Sunday of July)	For consideration by the PPC
Strategy 2.6			
Provide support for liturgical teams			
Encourage clear and competent proclamation of Scripture	Liturgy Committee (Iwona Kazmierczak Sandra Long)		
Provide preparation and training for children & teenagers who volunteer for 'altar serving'	Tony Summers & Errol Raftos	Ongoing	Actioned
Strategy 2.7			
Provide prayerful and creative settings for liturgies			
Care for the sacristy, vestments and liturgical requirements	Fr Darek Shirley Blackwell	Ongoing/weekly	Actioned
Provide appropriate and creative settings for liturgical celebrations	Fr Darek Shirley Blackwell	Ongoing	Actioned

PRIORITY AREA 3: CATECHESIS/FAITH FORMATION
Nurturing people spiritually and helping them grow in their faith

Strategy 3.1
Share the Good News of the Gospel ('evangelise')

ACTIONS (HOW)	WHO	WHEN	MEASURABLES
Promote the Good News through the parish bulletin	Fr Darek Tanya Vandermark	Weekly	Actioned
Promote the parish through its presence on the Web	Beryl Rahman	Ongoing	Actioned

Strategy 3.2
Provide opportunities and programs for growing in faith

Provide ongoing Religious Education for children not attending Catholic primary schools via the PREP (Parish RE Program)	Tammy Sparks	Wednesdays, 4.00 – 5.00 pm (School terms)	Ongoing
Offer the RCIA (Rite of Christian Initiation Program) for adults interested in exploring the Catholic faith	Fr Darek Gail Finch	Wednesdays, 7.00 – 8.00 pm, July → Easter	Ongoing
Offer Eucharistic Devotion for adult members of the parish	Beryl Rahman	Fridays, 8.00 am – 4.00 pm	Ongoing
Make available devotional items and reading material via the Piety Stall	Ronnie Oborn	Sundays, following Mass	Actioned
Promote and coordinate participation in the parish's annual Day of Pilgrimage to the Schoenstatt Shrine & Araluen Botanical Gardens	Social Committee (Veronica Scully)	Annual event	Actioned

PRIORITY AREA 4: PARISH MINISTRIES

Responding to needs, both within and beyond the parish community

Strategy 4.1

Provide support for parishioners in times of need

ACTIONS	WHO	WHEN	MEASURABLES
Provide support for the sick, isolated and/or housebound members of the parish community through visits or phone calls	St Andrew's Care Program (Nadine Rofail)	When called upon	Actioned & ongoing
Provide support for the sick, isolated and/or housebound members of the parish community through offers of transport and/or food (short-term relief)	St Andrew's Care Program (Nadine Rofail)	When called upon	Actioned & ongoing
Provide Communion for the sick, isolated and/or housebound members of the parish community, as requested	Home Visits/Communion (Patsy Applebee)	When called upon	Actioned & ongoing
Celebrate Mass at Retirement Villages for those unable to participate in parish life	Fr Darek	Thursdays	Ongoing
Visit and provide Communion for those in residential aged care	Acolytes (Errol Raftos & Will de Schmidt)	Weekly	Ongoing

Strategy 4.2

Meet needs in the wider community

Reach out and provide support to those in need in the wider community	St Vincent de Paul Conference (Sheelagh Humphries)	When called upon	Actioned & ongoing
Coordinate and promote various Church-based appeals for financial support throughout the year	Parish Priest Parish Secretary	As listed on parish calendar	Appeals take place

PRIORITY AREA 5: SOCIAL ACTIVITIES

Building relationships between members of the parish community

Strategy 5.1

Foster good relationships among members of the parish

ACTIONS (HOW)	WHO	WHEN	MEASURABLES
Plan and coordinate social events for members of the parish, such as: <ul style="list-style-type: none">• Annual Dinner Dance• International Dinner• Bingo Night• Day of Pilgrimage	Social Committee (Veronica Scully)	Annually	Actioned & ongoing
Encourage, support and coordinate membership of the parish Craft Group	Bev Macri	Weekly	Actioned & ongoing

PRIORITY AREA 6: SCHOOL PARTNERSHIPS
Building faith-based relationships with our local Catholic schools

Strategy 6.1
Foster supportive relationships between parish and the school community

ACTIONS	WHO	WHEN	MEASURABLES
Identify and support staff members in their involvement in local Catholic schools at: <ul style="list-style-type: none"> • St Andrew’s CPS • St Francis of Assisi CPS • Irene McCormack CC who also belong to the parish community	Parish Pastoral Council	Ongoing	Actioned
Promote school-parish liaison through membership of school leadership positions	Dee Campbell, Sarah Kavanagh & Geoff Clarke	Ongoing	Actioned
Promote and support an annual social event, such as the ‘Sausage Sizzle’, at each school on their ‘Name Day’ celebration of their patron	Parish Pastoral Council School-Parish liaison nominees	Annually	Event takes place at each of the three schools, each year

Strategy 6.2
Provide explicit moments for faith-based participation and development

Celebrate Mass at both whole-school and class-based levels at each of the three Catholic schools	Fr Darek	Twice per term	Actioned & ongoing
Prepare/train altar servers for their roles in participating in the celebration of Mass	Tony Summers & Errol Raftos	As needed	Actioned & ongoing
Develop and offer workshops/retreats as part of the school and parish based sacramental programs	Dee Campbell, Sarah Kavanagh & Geoff Clarke Tanya Vandermark	According to the program	Actioned & ongoing

PRIORITY AREA 7: SAFEGUARDING
Creating and cultivating safe environments for adults and children

Strategy 7.1
Make requirements for ‘safeguarding’ explicit in parish life

ACTIONS	WHO	WHEN	MEASURABLES
Ensure that the parish has appointed Safeguarding Officers	Parish Priest	Actioned	Ongoing
Display Safeguarding materials on noticeboard in foyer, including the names of current Safeguarding Officers	Parish Priest Parish Secretary	Actioned	Ongoing
Install CCTV both internally and externally to the church to ensure that any incidents of concern can be identified and verified	Parish Priest Parish Pastoral Council Parish Finance Committee	Actioned	Actioned

Strategy 7.2
Ensure compliance with archdiocesan Safeguarding requirements

Display Safeguarding materials on noticeboard in foyer	Parish Priest Parish secretary	Actioned	Ongoing
Provide training (Safeguarding Level 1) for all parish volunteers and workers as either ‘refresher’ or as ‘induction’ requirements	Parish Priest Parish Pastoral Council Safeguarding Officers	2024 & then every three years	Actioned
Prepare for audit by archdiocesan Safeguarding Office	Parish Priest Parish Pastoral Council Safeguarding Officers	2024 & then every three years	Successful outcome from audit

PRIORITY AREA 8: PASTORAL CARE
Attending to the well-being of the parish community

Strategy 8.1
Support the parish in working towards achieving its goals

ACTIONS (HOW)	WHO	WHEN	MEASURABLES
Provide support for the parish priest in his role as leader of the parish community	Parish Pastoral Council	Ongoing	PPC in place and functioning
Maintain communication between members of the parish community and the parish priest	Parish Pastoral Council	Ongoing	Actioned & ongoing
Develop and implement a Pastoral Plan for the parish community	Parish Pastoral Council	2022 - 2024	Actioned & ongoing
Review the Pastoral Plan to identify both actions that may not have been undertaken and additional further needs requiring action	Parish Pastoral Council	In preparation for AGM	

Strategy 8.2
Attend to the needs of individuals and groups as they arise

Ensure that support is provided for the various parish ministries identified in Priority Area 4 as needed	Parish Priest Parish Pastoral Council	Ongoing	
Plan providing 'priority parking bays' for elderly members of the parish	Parish Pastoral Council Parish Finance Committee	2024	Actioned
Consider establishing a 'sitting area' for those with limited mobility or using wheelchairs towards the front of the church instead of the current practice at rear of the church	Parish Priest Parish Pastoral Council	Under consideration	Decision to be reached by the end of 2024